

**WASHINGTON STATE
MILITARY DEPARTMENT
EMERGENCY MANAGEMENT DIVISION
Building 20
Camp Murray, Washington 98430-5122**

**FLOOD MITIGATION ASSISTANCE (FMA) PROGRAM
GRANT APPLICATION CHECKLIST**

FFY 2000

The following checklist is designed to help the applicant ensure **ALL** portions of the application are completed. Applicants must complete each section listed below to be considered for FLOOD MITIGATION ASSISTANCE program (FMAp) funding. FMA will not evaluate incomplete applications. **If narrative questions are answered on separate sheets, the applicant must label these with the appropriate section and question number. Any questions may be directed to the State Hazard Mitigation Officer at (253) 512-7073.**

- ☐ Applicant Data
- ☐ Applicant's Agent Information
- ☐ Project Description/Site Location Maps
- ☐ Selection of Best Alternative
- ☐ State and Federal Eligibility
- ☐ Project Budget and Funding Sources
- ☐ Project Cost-Effectiveness
- ☐ Estimated Schedule for Project Completion
- ☐ Environmental Data
- ☐ Certifications and Assurances
- ☐ Resolution Designating the Applicant's Agent

DATED MATERIAL!!!

This application **MUST** be received by , *May 19, 2000* to be considered eligible
for possible funding.

FLOOD MITIGATION ASSISTANCE PROGRAM GRANT APPLICATION

SECTION 1. APPLICANT DATA.

Applicant Name: _____

Project Title: _____

Federal Tax ID #: _____

Basis of Applicant Eligibility:

____ State Government ____ Local Government ____ Indian Tribe

[Local applicant must (1) have zoning and building code jurisdiction over a particular area having special flood hazard and is participating in the National Flood Insurance Program (NFIP), or be a political subdivision of a state or other authority that is designated to develop and administer a mitigation plan by political subdivisions, all of which must meet the requirements of (1) above.]

SECTION 2. APPLICANT'S AGENT INFORMATION

The Applicant's Agent is the designated contact whom the applicant has authorized to apply for and receive grant funding. **For clear and direct communication, agencies may want to make this the same person who will have project management responsibility if grant funding is awarded.** To provide continuity and ease of grant administration, the Washington State Military Department, Emergency Management Division would like to work with a single point of contact throughout the application, award, and reimbursement processes. A formal designation of an Applicant's Agent may be made using the enclosed form, or by any method normally used by your jurisdiction.

Please Type Applicant Agent's

Name: _____

Title: _____

Telephone: _____

Address: _____

County: _____

SECTION 3. PROJECT (PROPOSED ACTION ALTERNATIVE) DESCRIPTION / SITE LOCATION MAPS.

- A. Project Title: _____
- B. Project Location: (Legal description [Section/Township/Range] - please attach a site map)
- C. Please provide the Federal Congressional District and the State Legislative District in which the project is physically located:
- Federal _____ State _____
- D. Project Goal and Description:
- E. Please provide the date of your most recent National Flood Insurance Program (NFIP) "Community Assistance Visit" (CAV): _____

Did your community have any CAV/NFIP issues/violations from this visit? Yes ☐ No ☐

*Please provide certification from the Washington State Department of Ecology NFIP State Coordinator that your community currently has **NO** outstanding NFIP or CAV issues/violations.*

NOTE: The following narrative sections are the scored portions of the application. Please make your NARRATIVE answers as concise and as complete as possible. Yes/No answers will be considered as “Unanswered” questions. While not every question will apply to each application, applications that fail to answer most questions may not receive a score high enough to receive funding.

Program Clarification - Projects that have been implemented or completed prior to funding approval by the Federal Emergency Management Agency will be ineligible.

UNANSWERED QUESTIONS WILL NOT BE SCORED!

SECTION 4. SELECTION OF THE BEST PROJECT ALTERNATIVE

- A. The Flood Mitigation Assistance (FMA) Program requires a narrative discussion, of at least THREE alternatives (from no action to the most elaborate practical solution) and their impacts (beneficial and detrimental). SEE Alternative Review Forms on pages 5, 7 and 9. In the space below, describe how this project was selected over the other possible alternatives and why it represents the best solution to the problem. Use additional sheets if necessary.

FMA ALTERNATIVE REVIEW FORM
Part A
PROPOSED ACTION ALTERNATIVE

1. Description of alternative:

(Please include any appropriate diagrams, sketch maps, discussion on all components and actions, amount of materials and equipment, dimensions of project, and amount of time required to complete):

2. Costs of this alternative: \$ _____

3. Bnefits of this alternative: \$ _____

4. Description of affected environment:

section 4: Alternative A . . . continued

- 5. Briefly describe any positive environmental impacts of the project.** (Use a separate sheet if needed)

- 6. Check any potential adverse impacts that apply.**

- | | | |
|---|---|--|
| <input type="checkbox"/> Wetlands | <input type="checkbox"/> Floodplain | <input type="checkbox"/> Rare & Endangered Species |
| <input type="checkbox"/> Historic Resources | <input type="checkbox"/> Water Quality | <input type="checkbox"/> Health & Safety |
| <input type="checkbox"/> Fisheries | <input type="checkbox"/> Public Controversy | <input type="checkbox"/> Toxic or Hazardous Substances |
| <input type="checkbox"/> Potential for Cumulative Impacts | | <input type="checkbox"/> Critical Areas (coastal zones, wildlife refuge, wilderness, wild & scenic rivers, drinking water aquifers.) |

Is this project using unproven technology? Yes ____ No ____

- 7. Is there potential for degradation of already poor environmental conditions?** ____Yes ____No

- 8. Is there potential to violate any federal, state, local, or tribal law or code to protect the environment?** ____Yes ____No

- 9. Briefly describe any of the areas noted in questions 6, 7, or 8.** (Please provide any documentation.)

FMA ALTERNATIVE REVIEW FORM
Part B
SECOND ALTERNATIVE

1. Description of alternative:

(Please include any appropriate diagrams, sketch maps, discussion on all components and actions, amount of materials and equipment, dimensions of project, and amount of time required to complete)

2. Costs of this alternative: \$ _____

3. Benefits of this alternative: \$ _____

4. Description of affected environment: (If different from the proposed alternative.)

5. **Briefly describe any positive environmental impacts of the project.** (Use a separate sheet if needed)

6. **Check any potential adverse impacts that apply.**

- | | | |
|---|---|--|
| <input type="checkbox"/> Wetlands | <input type="checkbox"/> Floodplain | <input type="checkbox"/> Rare & Endangered Species |
| <input type="checkbox"/> Historic Resources | <input type="checkbox"/> Water Quality | <input type="checkbox"/> Health & Safety |
| <input type="checkbox"/> Fisheries | <input type="checkbox"/> Public Controversy | <input type="checkbox"/> Toxic or Hazardous Substances |
| <input type="checkbox"/> Potential for Cumulative Impacts | | <input type="checkbox"/> Critical Areas (coastal zones, wildlife refuge, wilderness, wild & scenic rivers, drinking water aquifers.) |

Is this project using unproven technology? Yes ___ No ___

7. **Is there potential for degradation of already poor environmental conditions?** ___Yes ___No

8. **Is there potential to violate any federal, state, local, or tribal law or code to protect the environment?** ___Yes ___No

9. **Briefly describe any of the areas noted in questions 6, 7, or 8.** (Please provide any documentation.)

FMA ALTERNATIVE REVIEW FORM
Part C
NO ACTION ALTERNATIVE

1. Description of alternative:

(Please include any appropriate diagrams, sketch maps, discussion on all components and actions, amount of materials and equipment, dimensions of project, and amount of time required to complete)

2. Costs of this alternative: \$ _____

3. Benefits of this alternative: \$ _____

4. Description of affected environment:(If different from the proposed alternative.)

Section 4: Alternative C . . . continued

- 5. Briefly describe any positive environmental impacts of the project.** (Use a separate sheet if needed)

- 6. Check any potential adverse impacts that apply.**

- | | | |
|---|---|--|
| <input type="checkbox"/> Wetlands | <input type="checkbox"/> Floodplain | <input type="checkbox"/> Rare & Endangered Species |
| <input type="checkbox"/> Historic Resources | <input type="checkbox"/> Water Quality | <input type="checkbox"/> Health & Safety |
| <input type="checkbox"/> Fisheries | <input type="checkbox"/> Public Controversy | <input type="checkbox"/> Toxic or Hazardous Substances |
| <input type="checkbox"/> Potential for Cumulative Impacts | | <input type="checkbox"/> Critical Areas (coastal zones, wildlife refuge, wilderness, wild & scenic rivers, drinking water aquifers.) |

Is this project using unproven technology? Yes ____ No ____

- 7. Is there potential for degradation of already poor environmental conditions?** ____Yes ____No

- 8. Is there potential to violate any federal, state, local, or tribal law or code to protect the environment?** ____Yes ____No

- 9. Briefly describe any of the areas noted in questions 6, 7, or 8.** (Please provide any documentation.)

FMA ALTERNATIVE REVIEW FORM
Part D
ELIGIBILITY REVIEW FOR THE PROPOSED ACTION ALTERNATIVE

1. Acquisition and Relocation Projects only:

For projects that involve the acquisition and/or relocation of homes and structures from the floodplain, the following information is required as part of the environmental analysis and project eligibility review. Additionally, all homes and structures must be removed/relocated within 90 days of closing by the applicant if the grant is approved.

If a home(s) is located outside the identified 100-year flood plain, then provide documentation of repetitive damages to the structure or show the migration of the river for FEMA to determine the vulnerability of the structure.

- a. Number of homes to be acquired/demolished _____
(Please include a photo of each home being considered for acquisition)
- b. Number of homes to be relocated _____
(Homes must be relocated outside the 100-year floodplain)
- c. Number of homes that have renters _____
- d. Amount of Relocation Assistance Required \$ _____
(see relocation assistance worksheet in *Applicant Handbook; Appendix 9*)
- e. Determination of ***Duplication of Benefits*** (DOB). Have any of the property owners/renters received disaster benefits from the National Flood Insurance Program or other FEMA disaster programs? Yes ____ No ____

Note: Federal funds cannot be used as a match for this program. If individuals have received any other benefits, the amount received will be deducted from the final appraised value of the home if no repairs have been made. If repairs have been made, home owner must provide copies of receipts.

- f. Determining Fair Market Values of Property
- (1) Please provide a list of the names and addresses of potential buyout/relocation participants.
Addresses should reflect the property to be acquired not mailing addresses.
- (2) Include a property specific list of *preliminary* Fair Market Values (FMV) and/or Relocation costs.
- (3) Describe how initial property values were determined.

- g. Please include a platt map indicating locations of homes to be acquired/relocated.

2. Review for All Types of Projects

a. HISTORIC AND ARCHAEOLOGICAL RESOURCES (Public Law 96-515, Sect 106)

(1) Are there any archaeologically significant resources on the site? Yes ____ No ____

(2) Are there any known or potential historic (over 50 years old) structures in the project area which would be impacted by the project? Yes ____ No ____
(Please **include pictures** of any structure over 50 years old.)

(3) For any archaeologically or historically significant structure, provide the date/age of the building and whether it has been remodeled or added onto. Also provide any other historical knowledge of the site.

b. Are there concentrations of minority or low income populations in or near the project area? (Executive Order 12898) Yes ____ No ____

(1) Would they be adversely impacted by this project? Yes ____ No ____

c. FLOOD PLAIN MANAGEMENT & WETLAND PROTECTION

(1) Is the project located in or does it impact a flood plain? Yes ____ No ____

(2) Is the project located in or does it impact a wetland? Yes ____ No ____

(3) Using the eight step process found at the end of the application (page 27), please indicate compliance with Executive Orders 11988 (Flood Plain Management) and 11990 (Wetland Protection) Yes ____ No ____

(4) Describe any outstanding issues of compliance with Executive Orders 11988 and 11990.

d. Are there any toxic or hazardous substances in the project area Yes ____ No ____
(including underground storage tanks, above-ground storage tanks, septic systems or other potential contaminants)? *A waiver of liability form will be required for contamination from such tanks prior to closing.*

e. Please include a platt map indicating location(s) of project area.

FMA ALTERNATIVE REVIEW FORM
Part E
NOTIFICATION AND PUBLIC INVOLVEMENT

1. The National Environmental Policy Act (NEPA) requires public notification and involvement in the development of alternatives and selection of the proposed action alternative. Describe and provide documentation (notices, meeting minutes, etc.) of the ***recent public involvement*** (within the past 12 months) in the alternative development and selection process, especially those individuals this project may impact. Projects that do not have this documentation before submittal of the application will be INELIGIBLE.

2. Please provide documentation of any communications your agency has had with other federal, state, local, or tribal agencies regarding the alternatives planning or impacts of this alternative. Please provide the agency, contact person, phone number, and any other documentation. (Attach a separate sheet if needed) Jurisdictions that fail to communicate with other potentially impacted jurisdictions (i.e. tribes, counties, or cities) will be INELIGIBLE.

FMA ALTERNATIVE REVIEW FORM
Part F
AFFECT OF NON-SELECTION

If Flood Mitigation Assistance is not provided or delayed, what impact will this have on the timing of your project? What is the affect on your ability to use alternate funds committed to this project?

SECTION 5. STATE AND FEDERAL ELIGIBILITY.

■ FEDERAL CRITERIA - FEDERAL GOALS AND OBJECTIVES

- Federal regulations governing the FLOOD MITIGATION ASSISTANCE Program (44 CFR Part 78 (§78.11) establishes the minimum criteria that proposed projects must meet to be eligible for grant funding. Specifically, projects must focus on providing assistance/protection to flood insurable structures.

■ STATE CRITERIA - STATE GOALS AND OBJECTIVES

The state of Washington has established the following damage reduction goals:

- Save lives and reduce public exposure to risk
- Reduce or prevent damage to public and private property
- Reduce adverse environmental or natural resource impacts
- Reduce the financial impact on public agencies and society

The questions in this section relate to specific objectives that the state and federal government wish to accomplish through the FLOOD MITIGATION ASSISTANCE Program. To determine whether your proposal meets the minimum state and federal criteria, the state must have a **clear and detailed written response** to each item below. Answer the following questions **FULLY** (on separate sheets if needed) to **show** that this project meets minimum federal (f) and state (s) eligibility criteria. The state cannot consider projects that do not meet the applicable criteria.

A. APPLICANT'S NARRATIVE RESPONSE

1. Describe how this project will protect lives and reduce public risk. (s)(f)

2. Describe how this project will reduce or eliminate the level of long-term risk of flood damage to buildings, manufactured homes, and other **insurable** structures. (s)(f)

3. Describe how this project will reduce the number of vulnerable structures through acquisition or relocation. Describe your jurisdiction's plans for the acquired property(ies) (open space, etc.). (s)

Section 5 . . . continued

4. Describe how this project will avoid inappropriate future development in areas that are vulnerable to the flood hazard damage. (s)

5. Demonstrate that this project will provide a long-term mitigation solution (not a short-term fix) in locations that experience repetitive flood damage. (s)(f)

6. Describe how this project will restore or protect natural resource, recreational, open space, or other environmental values. (s)

7. Show your jurisdiction's development and carrying out of comprehensive programs, standards, and regulations that reduce future hazard damage. (s)

The following information applies to the proposed action alternative only.

SECTION 6. PROJECT BUDGET AND FUNDING SOURCES.

A. Estimated Project Costs:

Preliminary Engineering Report \$ _____

Design Engineering (P.S.E) \$ _____

Land / R-O-W Acquisition (Itemize each home
involved in acquisition, relocation or elevations) \$ _____

 appraisal costs \$ _____

 demolition costs \$ _____

 closing costs \$ _____

 relocation assistance \$ _____

 legal costs \$ _____

Relocation Costs \$ _____

Sales or Use Tax \$ _____

Inspection/Construction \$ _____

Construction \$ _____

Other: (specify) \$ _____

PROJECT COSTS: \$ _____

B. Non-Applicant (Outside Sources) Project Funds

1. Identify other funding you have **applied** for and the status of that application or award (verified in writing whenever possible). If you have not applied for other funding sources, please explain why.

Section 6 . . . continued

2. Please identify any funds, other than FLOOD MITIGATION ASSISTANCE funds, **committed** to the project. We realize that applicants often fund projects in phases and that a FLOOD MITIGATION ASSISTANCE may fund just one phase or aspect of the project. Also, applicants often package funds from other grant or loan programs to provide complete funding of the entire project.

Sources of Funds	Amount	Local Match
Federal From:		
State From:		
Other From:		
TOTAL Non-Applicant Funds		

If applicable, describe **any constraints** on the sources listed above.

C. Applicant Funding Source(s)

Please identify the source(s) of your share* for the FMA amount of the project:

General Funds	\$
Capital Reserves	\$
Federal, State, or Private Loans	\$
Rates	\$
Assessments (ULIDs, LIDs, RIDs)	\$
Special Levies	\$
Other (specify)	\$
Total Applicant Funds	\$
Applicant Participation Funding Percentage	%

(Divide the total applicant funds above by the total FMA portion of the project)



Required local share is a minimum of 25%



The local share must come from a non-federal source (with the exception of Community Development Block Grant funds).

SECTION 7. PROJECT COST-EFFECTIVENESS.

To fund Flood Mitigation Assistance projects, the federal government requires that **the project's benefits over the life of the project exceed the project's costs**. Life of the project, or life-cycle costs include the construction, operation, and maintenance costs that will occur over the life of the project. Examples of benefits that will occur over the life of the project include the cumulative costs of the damage to protected property; future damages in area that the proposed action will mitigate over the life of the project; past actual damages; value of private and public property and resources protected; reduced maintenance costs; loss of revenue; estimates of income lost through road closures; etc. **Failure to produce any numbered amounts will result in automatic disqualification.** Please explain on a separate page, if needed, how you arrived at the benefits.

A. Cost-to-Benefit Narrative - Please discuss each of the following issues:

1. What is the project life in years?
2. Describe the life-cycle cost of the proposed project. [COSTS]
3. What is the value of the property that the proposed project will protect?
4. What are the specific documented damage amounts during the recent event that you can attribute to the lack of this project?
5. What are the specific documented damage amounts during past events that you can attribute to the lack of this project? (How often do they occur?)
6. What is the dollar amount (estimated) of damage and associated costs that **you would prevent** as a direct result of the proposed project over its useful life? [BENEFITS]

B. Cost-To-Benefit Data: BENEFIT/COST INPUT WORKSHEET

The following basic information is needed to run a Benefit/Cost Analysis for FMA (404) riparian and coastal flood projects. Fill the applicable items as not all items will apply to each project.

(For those calculating their own Benefit/Cost, FEMA generally uses a 7% discount rate)

Total Project Cost:		Annual Maintenance Costs:	
Project Life in Years:		Post Disaster Costs:	
Effectiveness of Project (i.e., 100% in a 100-year flood):		Total Displacement Costs (rent, etc.):	
Repair Costs to Pre-disaster Condition:		Event Frequency:	

C. Frequency of damaging floods in the area protected by the project:

Flood Frequency (years) (Change years to fit your situation)	Estimated Damages Expected In This Time Period Before Mitigation (per event)
10	
50	
100	
500	

SECTION 8. ESTIMATED SCHEDULE FOR PROJECT COMPLETION.

It is our desire for projects to move quickly in all phases of the grant process. Those projects that cannot begin shortly after funding approval by FEMA may not be eligible. Estimate the month and year when the activities listed were, or will be, completed. (This is only an estimate. FMA cannot predict the time table for FEMA to approve funding of projects.)

Estimated Completion Date

Grant Contract Signed	<u>September 30, 2000</u>
Preliminary Engineering Report	_____
Required Permits Obtained	_____
Design Engineering	_____
Land R/W Acquisition	_____
Prepare Bid Documents	_____
Award Construction Contract	_____
Begin Construction	_____
Complete Construction	_____
Project in Use	_____
Total time required to complete this project	_____

SECTION 9. ENVIRONMENTAL DATA CHECKLIST.

Applicants are responsible for research and compliance with all applicable federal, state, and local regulations, codes, and standards and for securing the necessary permits and approvals.

The state of Washington will require a CURRENT SEPA Checklist or Determination of Non-Significance for the grant project if the project is selected for FEMA funding recommendation. We will require a short turn around at that point, so it is to your advantage to begin the process now.

Projects funded under the FLOOD MITIGATION ASSISTANCE Program must comply with all appropriate environmental regulations. This includes compliance with the National Environmental Policy Act (NEPA PL 91-190, as amended), Executive Order 11988 (Floodplain Management), and Executive Order 11990 (Protection of Wetlands), E.O. 12898 Environmental Justice and WAC 197-11 (SEPA).

A. SEPA COMPLIANCE (WAC 197-11)

1. Will there be a **Determination of Non-Significance or Claim for Categorical Exemption** for this project?

DNS: YES _____ NO _____

CE: YES _____ NO _____

2. If you have a completed **Environmental Checklist** or **Determination of Non-Significance**, please include it as part of your application.
3. If you claim a **Categorical Exemption** under SEPA regulations, please cite the sections of your SEPA procedures, or the section of WAC under which you claim exemption.

Applicant Agency's SEPA Procedure: _____

WAC: _____

4. Please describe the categorical exemption in adequate detail for evaluation:

B. HYDRAULIC CODE COMPLIANCE (RCW 75.20.100-140)

1. Is your proposed project located below the Ordinary High Water Line in the bed of any salt or fresh water of the state? YES ____ NO ____
2. If your answer is YES, you are responsible for contacting the Department of Fish and Wildlife to find out whether they will require a Hydraulic Project Approval for your proposed work. We will require proof of application before grant funding can be advanced.

C. SHORELINE MANAGEMENT ACT COMPLIANCE (RCW 90.58)

1. Is your proposed project located within the boundaries of the Shoreline Management Act (including, but not limited to, 200 feet of any marine shoreline or associated wetland; the banks or associated wetlands of any stream with a flow of 20 cubic feet per second or greater; or the shoreline or associated wetland of any lake 20 acres in size or larger in any of the 15 counties west of the crest of the Cascade Mountain range)?

YES _____ NO _____

2. If you answer YES and your proposal is selected, you will need to apply for a **Shoreline Permit** from the appropriate unit of government and submit a copy of the permit, or exemption, before release of any funding.

D. WETLANDS DISCLOSURE (Governor's Executive Order 90-04)

1. Is there a wetland, as defined by either the U.S. Fish and Wildlife Service or the Clean Water Act, on the site or within the immediate vicinity?

YES _____ NO _____

2. If you answer YES to the above question, we will require that you comply with the Governor's Executive Order 90-04. This may include the preparation and Department of Ecology's approval of a **WETLANDS COMPENSATORY MITIGATION PLAN**. If applicable, the Department of Ecology must approve the plan before we approve FMA funds. Please indicate what actions, if appropriate, you are taking concerning wetlands.

E. FLOODPLAIN DISCLOSURE (RCW 86-16)

1. Is your proposed project in a floodplain designated on a FEMA Flood Insurance Rate Map?

YES _____ NO _____

2. If you answer YES, please identify the following:

FEMA Flood Insurance Panel Number: _____

FEMA Flood Insurance Rate Map Zone Designation _____

Is your jurisdiction a participant in good standing in the National Flood Insurance Program?

YES _____ NO _____

F. PUGET SOUND BASIN DISCLOSURE (RCW 90.70)

1. Is your proposed project in, or part of, a drainage basin that drains into Puget Sound (identified in RCW 90.70.005 as all salt waters east of Port Angeles and south of the international boundary line)?

YES _____ NO _____

2. If you answer YES, please identify the basin and sub-basin.

G. CRITICAL AREAS DISCLOSURE (RCW 36.70A)

The Growth Management Act requires all cities and counties in the state to designate critical areas (RCW 36.70.70A.179(1)(a)) and to adopt development regulations that will protect them (RCW 36.70A.060(2)).

1. Is your proposed project in any of the “**Critical Area**” classifications identified in Washington State’s Growth Management Act? These areas include: Wetlands, Aquifer Recharge Areas, Frequently Flooded Areas, Geologically Hazardous Areas such as landslide, erosion, alluvial fan, seismically active, or volcanic areas, and Fish and Wildlife Habitat Areas.

YES _____ NO _____

2. If you answer YES, please identify the critical area category(s).
3. If your proposed project is in a designated critical area, please explain if and how it will contribute to further development in the area.

H. CODE COMPLIANCE ASSURANCE

1. Will your project meet all applicable codes and standards for the area in which it is located?

YES _____ NO _____

2. If you answer NO, please describe on a separate sheet the exemptions or variances that will be required.

I. REGIONAL OR BASIN-WIDE PLANNING

1. How has your jurisdiction coordinated the planning and possible impacts of this project with neighboring jurisdictions (counties, cities, states, etc.)? Please explain.

2. Will this project affect upstream/downstream/neighboring jurisdictions? Please explain to what level this affect will be, or why nothing has been done.

SECTION 10. CERTIFICATIONS AND ASSURANCES.

As the duly authorized agent of the applicant, I certify that the information provided below in this application is true and correct. I further assure that the applicant will comply with all applicable state and federal regulations concerning the FLOOD MITIGATION ASSISTANCE Program. I will get all necessary permits and approvals if the proposed project is awarded FLOOD MITIGATION ASSISTANCE funds. I recognize that failure to comply with all of the applicable state and federal regulations may be grounds for the revocation of current or the denial of future FLOOD MITIGATION ASSISTANCE Program funding.

For projects that involve elevation of individual homes and structures, we must get applicable plans and permits. A building official currently certified by applicable code organizations (ICBO, etc.) must accomplish final certification of the elevation portion of the project.

For projects that involve the acquisition/relocation of properties in the floodplain, the following eligibility criteria and assurances from 44 CFR § 206.434 (d) apply:

(1) We will convey the following restrictive covenants in the deed of any property acquired, accepted, or from which structures are removed (hereafter called the property).

- (I) The property will be dedicated and maintained in perpetuity for uses compatible with open space, recreational, or wetlands management practices.

- (ii) No new structure(s) will be built on the property except as indicated below:
 - a. A public facility that is open on all sides and functionally related to a designated open space or recreation use;
 - b. A restroom; or
 - c. A structure that is compatible with open space, recreational, or wetlands management usage, and proper floodplain management policies and practices that the director approves, in writing, before the construction of the structure begins.

- (iii) After completion of the project, we will not apply for additional DISASTER assistance for any purpose with respect to the property to any federal entity or source, and no federal entity or source will provide such assistance.

- (2) In general, allowable open space, recreational, and wetland management uses include parks for outdoor recreational activities, nature reserves, cultivation, grazing, camping (except where adequate warning time is not available to allow evacuation), temporary storage in the open of wheeled vehicles that are easily movable (except mobile homes), unimproved, previous parking lots, and buffer zones.
- (3) Any structures built on the property will be flood proofed or elevated to the Base Flood Elevation plus one foot of freeboard.

I further certify that the proposed project has been reviewed by the applicable planning director/department and found consistent with our adopted comprehensive plan and development regulations.

I understand that failure to comply with these conditions following the acceptance of any grant funds will cause the funds to be eligible for an immediate recapture by the state of Washington.

Authorized Signature _____

Date _____

SECTION 11. RESOLUTION DESIGNATING AN APPLICANT'S AGENT.

For the state of Washington FLOOD MITIGATION ASSISTANCE Program Application

BE IT RESOLVED

THAT _____,
(Name - Printed) (Title)

Or his/her alternate: _____,
(Name - Printed) (Title)

is hereby authorized to execute for, and on behalf of, the _____,
a local government entity, state agency, special purpose district, or private nonprofit organization
established under the laws of the state of Washington, this application and to file in the Military
Department, Emergency Management Division for the purpose of obtaining certain federal and state
financial assistance under Section 404 of P.L. 93-288 as amended by the Robert T. Stafford Disaster
Relief and Emergency Act of 1988.

THAT the _____ hereby authorizes its agent to provide to the
State Emergency Management Division for all matters concerning such state disaster mitigation
assistance the assurances and agreements required.

Passed and approved this _____ day of _____, 19____

(Signature and Title)

(Signature and Title)

CERTIFICATION

I, _____ duly appointed and _____
(Name) (Title)

of _____, do hereby certify that the above is a true and

correct copy of a resolution passed and approved by the _____

of the _____

on the _____ day of _____, 19 ____

(Signature)

(Title)

EXECUTIVE ORDER 11988 & 11990 CHECKLIST

EO - 11988 FLOOD PLAIN MANAGEMENT & EO 11990 - WETLAND PROTECTION

- STEP 1.** Determine whether the proposed action is located in a wetland and/or the 100-year floodplain (500-year floodplain for critical actions), or whether it has the potential to affect or be affected by a floodplain or a wetland.
- STEP 2.** Notify the public, at the earliest possible time, of the intent to carry out an action in a floodplain or wetland, and involve the affected and interested public in the decision-making process.
- STEP 3.** Identify and evaluate practicable alternatives to locating the proposed action in a floodplain or wetland (including alternatives sites, actions and the “no action” option). If a practicable alternative exists outside the floodplain or wetland, FEMA must locate the action at the alternative site.
- STEP 4.** Identify the full range or potential direct or indirect impacts associated with the occupancy or modification of floodplains and wetlands and the potential direct and indirect support of floodplain and wetland development that could result from the proposed action.
- STEP 5.** Minimize the potential adverse impacts and support to, or within, floodplains and wetlands to be identified under step 4, restore and preserve the natural and beneficial values served by floodplains, and preserve and enhance the natural and beneficial values served by wetlands.
- STEP 6.** Reevaluate the proposed action to determine first, if it is still practicable in light of its exposure to flood hazards, the extent to which it will aggravate the hazards to others, and its potential to disrupt floodplain and wetland values. Second, if alternatives preliminary rejected at step 3 are practicable in light of the information gained in steps 4 and 5. FEMA shall not act in a floodplain or wetland unless it is the only practicable location.
- STEP 7.** Prepare and provide the public with a finding and public explanation of any final decision that the floodplain or wetland is the only practicable alternative.
- STEP 8.** Review the implementation and post-implementation phases of the proposed action to ensure that the requirements of the order are fully implemented. Oversight responsibility shall be integrated into existing processes.